

VARIANCES TO STANDARDS APPLICATION Renewal Application (three years)

Purpose 10.55.604(4): "Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards."

DUE DATE:

First Monday in March

COUNTY:

Flathead

DISTRICT:

School
District
#6

LIST EACH SCHOOL THAT IS REQUESTING THE VARIANCE: Columbia Falls HS

1. **Standard(s) for which a variance is requested, e.g., 10.55.709. If there is a program delivery/content standard, be sure to list it as well, e.g., 10.55.1801.**
10.55.709 Library Media Specialist
2. **Provide evidence that local community stakeholders were involved in the consideration and development of the proposed renewal variance application. Community stakeholder groups include parents, community members, and students as applicable.**
See attached documents
3. **Provide evidence local school stakeholders were involved in the consideration and development of the proposed renewal variance application. School stakeholder groups include trustees, administrators, teachers and classified school staff.**
See attached documents.
4. **Attach Board of Trustee meeting minutes that show the Board of Trustees approved the application for a renewal variance at an official, properly noticed meeting.**
Attached.
5. **Reflection upon initial variance:**
Columbia Falls High School implements a program that meets or exceeds the Information Literacy Library Media content standard (10.55.1801), and fulfills library program delivery standards while

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encompassing the essential functions of a Teacher-Librarian, Information Technology Instruction, Reading Advocacy, and Information Management. These standards are assessed through student achievement measures provided by the MontCAS test (grade10) and the SRI assessment (all students.) Students receive instruction related to the standards in the Computer Application classes, within the English curriculum, through Library Media Specialist presentations and within other curricular areas as online tools and technologies are assessed. The High School now uses the STAR program for reading and math assessment.

- a. **Describe the specific goals, measurable objectives, and rationale that describe the initial variance and how the proposed variance was to meet or exceed the results under the current standard(s). Include how the variance was workable and educationally sound.**

Columbia Falls High School will be forming an Advisory Team to oversee the implementation of the Library Alternative Standard and to monitor/improve the Library Media program at CFHS. The Advisory Team will consist of the Library Media Specialist, the Principal, a teacher representative from the English Department, and a teacher representative from the Social Studies Department.

The Library Media specialist, in collaboration with the classroom teachers, will have all 9th grade and 12th grade students complete the TRAILS assessment.

Convert non-fiction from Dewey classification to BISG and fiction to genres.

English novel sets were located in 3 different areas of the school.

Increase circulation in the library.

- b. **How were these goals and objectives met or exceeded? (Implementation)**

Yearly meetings held the last part of April were attended by the aforementioned people. Agendas have been sent.

Evidence of collected data has been sent. Data shows a 44% increase. Professional conclusion is that the information may have been skewed due to not knowing if the exact same students took the test as 9th graders and 12th graders. Data has been sent.

Completed the conversion of both fiction and non-fiction.

All English novel sets are now located and processed through the library.

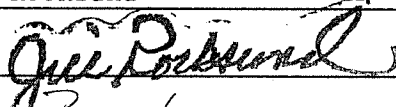
There has been a 58% increase in circulation from 2017 – 2018.

- c. Provide a summary of the evidence or data gathered to demonstrate that the initial variance meets or exceeds results that could have been achieved under the established standard. (Examples may include, but are not limited to: student performance trends, if applicable, specific goals being addressed through AdvancED, etc. Do not include lesson plans, library monthly checkout logs, or calendars).
- d. What evidence, do you anticipate, will be collected for the renewal application's goals/objectives?
6. After reflection of the evidence/data gathered on the initial variance, what is the status of your renewal application?

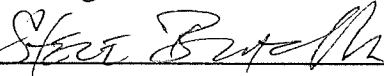
- Continue with current goals and measurable objectives (state)
- Propose new goals and measurable objectives for renewal application (state)
- Adjustments to implementation need to be made to meet or exceed standard (state)

Required school district signatures:

Board Chair Name: Jill Rocksund

Board Chair Signature:  Date: 2-26-18

Superintendent Name: Steve Beroshaw

Superintendent Signature:  Date: 2-26-18

Mail the signed form to:

**Accreditation and Educator Preparation Division
Office of Public Instruction
PO Box 202501
Helena, MT 59620-2501**

OPI USE ONLY

Superintendent of Public Instruction:

Elsie Arntzen

Date

5/15/2018

Approve Disapprove

Board of Public Education Chair

Sharon Crowell

Date

5/10/2018

Approve Disapprove

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
FEBRUARY 12, 2018

The Regular Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, February 12, 2018, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

Jill Rocksund Board Chair via telephone
Dean Chisholm Vice Chair
Barbara Riley Trustee
Gail Pauley Trustee
Keri Hill Trustee
Larry Wilson Trustee
Ellen Joy Hoerner Trustee
Steven Bradshaw Superintendent of Schools
Dustin Zuffelato Business Manager/Clerk

ABSENT:

Jim Henjum Trustee

Board Vice Chair Dean Chisholm called the meeting to order at 6:03 P.M.

CALL TO ORDER

Motion by Riley, second by Hoerner, to approve the agenda as presented. Passed 7-0

APPROVE AGENDA

Motion by Wilson, second by Pauley, to approve the consent agenda as presented:

-Approve the January 22, 2018 Regular Board Meeting and January 29, 2018 Work Session Meeting Minutes.

-Approve January bills.

-Approve investment reports.

Passed 7-0

APPROVE CONSENT
AGENDA

Public Participation:

Student Body Representatives informed the Board about the recent proceedings of the student council.

PUBLIC
PARTICIPATION:

Vice Chair Chisholm requested public participation on any agenda or non-agenda items.

There was no additional public participation.

Reports:

Dave Wick, Elementary Education Director, submitted a written report to the Board.

REPORTS:

Scott Gaiser, High School Principal, submitted a written report to the Board.

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Dustin Zuffelato, Business Manager/Clerk, provided the Board with a written report. Mr. Zuffelato highlighted the proceedings of the Health Insurance Committee meeting conducted on January 23, 2018. The Committee received preliminary renewal projections from Leavitt Great West actuaries based on current plan year usage and claim data. The projections are extraordinarily high prompting the Committee to consider plan design changes to both reduce overall cost as well as give staff members' options to mitigate what is projected to be higher health insurance premiums next year. Mr. Zuffelato briefly discussed the impact of the health insurance premiums and the February 5, 2018 semi-annual enrollment count on the FY 2019 budget projections. The Elementary District general fund budget projections appear to be relatively balanced but the High School District budget is projecting a \$100,000 deficit. The over-base levy authority in the Elementary budget is \$83,559 and \$48,850 in the High School district general fund budget. Mr. Zuffelato noted that a technology levy would be the most effective method of resolving the projected budget shortfalls.

Trustee Barbara Riley updated the Board about the recent proceedings of the National School Board Association (NSBA) and the Montana School Board Association (MTSBA). Trustee Riley noted bi-partisan support to protect federal K-12 funding from any broad federal budget cuts.

Superintendent Steven Bradshaw provided the Board with a written report. Mr. Bradshaw discussed the proceedings of the Montana Quality Education Coalition meeting he attended on February 12, 2018.

Action/Discussed Items:

Don Bennett led a discussion regarding the proposed construction of a Boys and Girls Club Community Center. The current plan has the School District as the cornerstone by donating a parcel of land (33,000 sq. ft.) adjacent to the Ruder Elementary School. Mr. Bennett requested the District to determine if they would be willing to collaborate in this project at the onset by donating the land. Upon receipt of the property, the steering committee of this project would commence with fundraising activities to construct the facility that would serve the Boys and Girls Club while also providing the space to serve the entire community for meetings, parties, social services, health prevention, and educational programs. The Boys and Girls Club currently has the capacity to serve 65 students. The Boys and Girls club would like to expand to 200 and serve Junior High and High School aged students. The intent is to provide the infrastructure that fosters a family oriented community. Board consensus was to place formal consideration of this request under the agenda of the next regularly scheduled meeting.

Chair Rocksund out at 7:15 P.M.

ACTION /
DISCUSSION ITEMS:

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Steve L'Heureux representing LPW Architecture presented the benefits of engaging an external party to conduct a formal facility planning assessment. A comprehensive educational facilities assessment would include a demographic study, educational curriculum considerations, and staff/community involvement. Superintendent Steve Bradshaw noted that Kaleva Law Firm can prepare a Request for Qualifications (RFQ) and the District can solicit proposals from experienced architectural firms. Consideration of the RFQ will be placed on the agenda of the next regularly scheduled meeting.

The Board of Trustees must call for an election at least seventy days prior to the May 8, 2018 annual school election. Dustin Zuffelato, Business Manager/Clerk, informed the board that the proposed resolution defines the sole polling place as Glacier Gateway Elementary. The Canyon Elementary will not be used as a polling place as only six people attended this polling place in the previous election. The proposed resolution calls for an Elementary District Technology Levy. The levy amount needs to be set by April 6, 2018. Motion by Hoerner, second by Riley, to approve Resolution 343 calling for a Trustee election and an Elementary District Technology levy election on May 8, 2018. Passed 5-0

MOTION TO
APPROVE
RESOLUTION 343

The Board of Trustees considered a request from Erin Quintia-High School Teacher, to establish a new student activity account for the transactions associated with a new student club. The Conservation Crew will expand the recycling program in the High School as well as other student led projects focused on reducing carbon emissions and waste. Motion by Riley, second by Pauley, to approve the establishment of Student Activity Account #119-Conservation Crew. Passed 5-0. Wilson abstained.

MOTION TO
APPROVE STUDENT
ACTIVITY
ACCOUNT # 119
- CONSERVATION
CREW

The High School has an accreditation deviance related to the amount of certified librarian (full-time equivalent) serving the number of high school students enrolled during school year 2017/18. The District has completed a variances to standards application with the Office of Public Instruction (OPI) in an effort to maintain compliance with state accreditation standards. The plan includes adding a para-educator to serve the library function. OPI requires the Board to consider and approve the application.

Motion by Hoerner, second by Pauley, to approve the Variances to Standards Application. Passed 6-0

MOTION TO
APPROVE
VARIANCES TO
STANDARDS
APPLICATION

Personnel:

Motion by Riley, second by Wilson, to accept the Elementary District resignation of Amber Davis-Para-educator. Passed 5-0

PERSONNEL:
MOTION TO
ACCEPT ELEM
DISTRICT
RESIGNATION OF A.
DAVIS

Motion by Wilson, second by Riley, to accept the High School/District-wide retirement of Jim Head-Mechanic. Passed 6-0

MOTION TO
ACCEPT HS
DISTRICT
RETIREMENT OF
J. HEAD

Motion by Riley, second by Hoerner, to approve the Elementary District hiring recommendation of Leah DeVries-Para-educator. Passed 5-0

MOTION TO
APPROVE ELEM
DISTRICT HIRING
RECOMMENDATIONS

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MOTION TO APPROVE HS DISTRICT HIRING RECOMMENDATIONS

Motion by Riley, second by Pauley, to approve the High School/District-wide hiring recommendation of Kristine Bowman-Secretary. Passed 6-0

MOTION TO APPROVE SUBSTITUTE HIRING RECOMMENDATIONS

Motion by Wilson, second by Riley, to approve the substitute hiring recommendations. Passed 6-0

MISC / FUTURE PLANNING:

Miscellaneous and Future Planning:


MTSBA HR Symposium	Kalispell	February 13, 2018	
Work Session Meeting		February 26, 2018	6:00 P.M.
Regular Board Meeting		March 12, 2018	6:00 P.M.

MEETING ADJOURNED

As there was no further business to come before the Board, Vice Chair Chisholm adjourned the meeting at 7:56 P.M.



Board Chair



Business Manager/Clerk